



# NEW ERA PUBLIC SCHOOL

H-17, MAIN MAYAPURI ROAD, MAYAPURI, NEW DELHI-110064

Phones: 011-25494277, 25494439, 25495579

E-mail: uchpneps@gmail.com Website: www.newerapublicschool.in

School ID - 1514086

CBSE Affiliation No. - 2730047

NEPS/PTA ELECTION/PAR. CIR./26/05

06.04.2026

## CIRCULAR

**SUBJECT :- ELECTION OF EXECUTIVE COMMITTEE OF THE PARENT-TEACHER ASSOCIATION (PTA) FOR THE YEAR 2026-2027 & 2027-2028 BY THE GENERAL BODY OF PARENTS OF THE SCHOOL**

### **Aims and Objective of PTA:**

- 1 To promote the welfare of children in school and in the community.
- 2 To bring about a better understanding between parents and teachers.
- 3 To create consciousness among parents and teachers about the welfare of the school children.
- 4 To advise parents and create consciousness among them about their responsibility towards children.
- 5 To work for a harmonious relationship between school and community.

### **Functions of PTA:**

- 1 To make parent-teacher consultation possible individually as well as in groups.
- 2 To arrange for parents to visit the school on appointment days and discuss the progress of the children.
- 3 To mobilize community resources for the welfare of the children.
- 4 To provide opportunities to teachers and parents to meet on equal footing and discuss problems of their children in order to ensure their welfare.
- 5 To increase co-operation and better understanding between parents and teachers.
- 6 To arrange for social get together and programs of recreation for parents and teachers.
- 7 To organize activities for the welfare of the children.

**The election of the 8 parent members of the Executive Committee of the PTA by the General Body of the parents of the school will be held on Saturday, 18<sup>th</sup> April 2026 as per the details given hereinafter:**

- 1 All the parents of the students studying in this school are members of the General Body of the parents.
- 2 The Executive Committee will comprise of 16 members, including 8 representatives of the parents. The 8 parent members of the Committee will be elected by the General Body of the parents of the School.

- 3 With the objective to provide fair representation to all sections of parents, classes have been clubbed into 4 clusters as under:

CLUSTER NO.	CLASSES	NO. OF PARENT MEMBERS TO BE ELECTED
1	I, II & III	2
2	IV, V & VI	2
3	VII, VIII & IX	2
4	X, XI & XII	2

**RULES FOR ELECTION OF THE EXECUTIVE COMMITTEE OF PTA**

- a) **Only those parents who have cleared all the school dues till date of the academic session 2026-2027 including any other outstanding dues, are eligible for nomination for the election to the Executive Committee of PTA.**
- b) One parent (mother or father) of a student will be eligible to cast vote for a representative of a particular class cluster, in which her/his ward is studying.
- c) Mother and father can cast vote in different cluster in case of having more than one ward studying in different cluster conditioned to: -
  - Mother or father contesting election in two different clusters can vote only in the cluster in which she or he is contesting.
  - Mother or father can vote only once.
- d) Each candidate must be proposed and formally endorsed by two parent sponsors belonging to the same class.
- e) The sponsoring parent belongs to the same cluster and has cleared all the dues of the school till date.
- f) During voting hours entry to the school premises will be restricted. The voter parents are required to bring with them the school identity card of their ward/s along with their own Aadhaar Card.
- g) Voter parents will be required to sign the attendance sheet and their signatures will be tallied with the school record.
- h) The decision of the Returning Officer in regard to the election process and election result shall be final.

4 **Returning Officer**

Sh. Vinod Kumar Sharma, Executive Engineer (Retd.), I&FC Deptt., GNCT, Delhi

5 **Election Schedule****Nomination:**

- i. The nomination form for election to the Executive Committee can be downloaded from the below mentioned link.

**PTA NOMINATION FORM**

- ii. The nomination form will also be available at the school office from 6<sup>th</sup> to 15<sup>th</sup> April, 2026 between 8 a.m. and 1 p.m.
- iii. The duly filled in nomination forms along with two sponsors must be submitted at the school office by 15<sup>th</sup> April, 2026 between 8 a.m. and 1 p.m.
- iv. The nomination can be withdrawn in writing by 15<sup>th</sup> April, 2026 upto 3 p.m.
- v. The scrutiny of nomination forms will take place on 16<sup>th</sup> April, 2026.
- vi. The list of eligible candidates will be displayed on the school notice board and school website on 16<sup>th</sup> April, 2026 at 4 p.m.

**Voting Schedule:**

The voting will take place on Saturday, 18<sup>th</sup> April, 2026 as per schedule given below:

CLUSTER NO.	CLASSES	Timing for Voting
1	I, II & III	9 a.m. to 12 noon
2	IV, V & VI	
3	VII, VIII & IX	
4	X, XI & XII	

**Counting of Votes:** The counting will be done on Saturday, 18<sup>th</sup> April, 2026 from 12:30 p.m. onwards.

**Results:** The results will be displayed on the school notice board and school website on Saturday, 18<sup>th</sup> April 2026, by 4 p.m.

(Mrs. Neerja Bhaskar Anand)  
Officiating Principal

