



SALWAN PUBLIC SCHOOL

Mayur Vihar

MONTHLY PLANNER

CLASS - VII

(September 2026)

"Success is the sum of small efforts, repeated day in and day out."

– Robert Collier

Dear Parents
Pranam!

September is an important month as our students prepare for and appear in the Term I Examinations. We encourage every student to revise concepts regularly, practice diligently, and manage time effectively. Your encouragement, a peaceful study environment, healthy eating habits, and adequate rest will go a long way in helping them perform with confidence. We wish all our students the very best for their examinations.

The syllabus, scholastic and co scholastic activities, etc. to be covered during the month of September 2026 are appended below:

Subject	Syllabus
English	Revision Work Literature- Unit 3- My Brother's Great Invention Grammar- Conjunctions Worksheets: None
Hindi	मल्हार : पुनरावृत्ति, प्रथम आवधिक परीक्षा पाठ -5 नहीं होना बीमार (कहानी) व्याकरण :पुनरावृत्ति , अनुच्छेद लेखन, अपठित गद्यांश Worksheets: None
Sanskrit	पुनरावृत्ति, परीक्षा व्याकरण - धातु रूप - धातु रूप - रक्ष्, पा, पृच्छ्, मृ - लृट् लकारः पठ्, अस्, भू, वद्, खाद् - लङ् लकारः Worksheet: No worksheet
Mathematics	Chapter 6, Number play Worksheet: Number Play
Science	Chapter 7: Heat Transfer in Nature Worksheets: No worksheets Worksheets: No worksheet
Social Science	Revision Chapter 6: The Age of Reorganisation Worksheet: No Worksheet
ICT	Charts in Google Sheets AI - AI in Industries
Art	Chapter 4: Textiles and Traditions (Part II)
Dance	Freestyle dance
Music	Evaluation
Theatre	Chapter 3: Backstage Work
Physical education and wellbeing	Evaluation-I & Football

ACTIVITIES FOR THE MONTH OF SEPTEMBER 2026

Event	Date	Remarks
Sample paper (Term 1)	01 September 2026, Tuesday	Uploading on edunext.
Teachers' day and Janmashtami assembly.	02 September 2026, Wednesday	A special assembly will be conducted to celebrate Teachers' Day and Janmashtami, promoting gratitude, respect, and timeless values of truth, righteousness, and devotion.
Activities on Teachers' Day	02 September 2026, Wednesday	Paper Plate Painting Materials Required: Teacher Caricature- Paper plates, pencils, erasers, poster/acrylic colours, paintbrushes, black markers, colour pencils, palette, water containers.
Awareness Session on Protection of Personal data and Misuse by IT Department (VI-IX)	02 September 2026, Wednesday	Awareness Session on Cyber Safety, Personal Data Protection and Responsible Digital Behaviour.
Term-1 Exams	07-18, September 2026	Dispersal Timings: Walkers and Van Students: 12:00 noon Bus Students: 12:10 p.m.
Regular Classes will resume	Saturday, 19 September 2026	-
Paper Showing: Term I Classes VI-VIII	28 September 2026, Monday	-
Nursery-XII: Cleanliness Drive	30 September 2026, Wednesday	Students will participate in a cleanliness drive to promote hygiene, civic responsibility, and care for the environment.

IMPORTANT DAYS IN SEPTEMBER 2026

Day & date	Event
Tuesday, 1 September 2026 – Monday, 7 September 2026	National Nutrition Week
Friday, 4 September 2026	Janmashtami
Saturday, 5 September 2026	Teachers' Day
Tuesday, 8 September 2026	International Literacy Day
Monday, 14 September 2026	Ganesh Chaturthi
Monday, 14 September 2026	Hindi Diwas
Tuesday, 15 September 2026	International Day of Democracy
Wednesday, 16 September 2026	World Ozone Day
Thursday, 17 September 2026	Vishwakarma Puja
Monday, 21 September 2026	International Day of Peace
Monday, 21 September 2026	World Alzheimer's Day
Tuesday, 22 September 2026	World Rhino Day
Wednesday, 23 September 2026	International Day of Sign Languages
Sunday, 27 September 2026	World Tourism Day
Tuesday, 29 September 2026	World Heart Day
Last week of September	International Day of Deaf

Term 1:

The datesheet and syllabus are available on the EduNext ERP System. We request you to review the details carefully and support your ward in effective preparation.

IMPORTANT EXAM TIPS FOR PARENTS

With the onset of exam days, we request parents to kindly keep the following points in mind to support their children in their studies:

- Create a Supportive Environment: Ensure your child has a quiet, well-lit place to study without distractions like TV or mobile noise.
- Encourage Healthy Routines: Provide balanced meals, proper hydration and ensure they get 7–8 hours of sleep daily.
- Avoid Pressure & Comparisons: Motivate your child with positivity. Avoid comparing them with siblings or peers, as it adds stress.
- Be Involved, Not Overbearing: Help in planning a timetable, monitor progress gently and be available for doubts without micromanaging.
- Encourage Short Breaks: Remind them to take 5–10-minute breaks after 40–50 minutes of study to refresh the mind.
- Stay Calm & Positive: Your attitude reflects on your child. Stay relaxed, encourage confidence and avoid talking about failure.
- Support During Exam Days: Ensure your child reaches the school on time with all required materials and give them a cheerful send-off.

IMPORTANT EXAM TIPS FOR STUDENTS

As the examination period approaches, please keep the following points in mind for effective preparation:

- Create a Study Schedule: Plan your study time effectively, allocating more time to subjects you find challenging.
- Stay Organised: Keep your notes, textbooks, and study materials well-organised for easy access.
- Take Regular Breaks: Short breaks during study sessions can help maintain focus and prevent burnout.
- Practice Sample Papers: Familiarise yourself with the exam format and types of questions by practicing sample papers.
- Stay Healthy: Ensure you get enough sleep, eat warm and nutritious meals.
- Ask for Help: If you're struggling with a topic, don't hesitate to ask teachers or classmates for assistance.
- Stay Positive: Maintain a positive attitude and believe in your abilities.

IMPORTANT INSTRUCTIONS FOR EXAMINATION DAYS

- Extra time for Children with Special Needs (CWSN) will be allowed as per CBSE norms.
- Dispersal Timings: Walkers/Van Students: 12:00 noon, Bus Students: 12:10 p.m.
- All non-examination days shall be considered as Preparatory Off.

LEAVE OF ABSENCE DURING EXAMINATION

In case a child is unwell, kindly do not send them to school and please inform the Class Teacher. A retest will be conducted for absence on medical grounds only. It is mandatory to submit a valid Medical Certificate within three working days of the child's absence.

MID DAY MEAL:

The mid-day meal is prepared under hygienic conditions in the school canteen. The aim is to provide nutritious, well-balanced and delicious food. There is a concerted effort to assist and guide children in developing good dietary habits. The mid-day meal subscription can be availed by depositing the fee in the school canteen on a monthly basis.

SCHOOL UNIFORM:

- It is imperative for students to come to school in a clean and ironed summer school uniform and well-polished school shoes. Students should come well-groomed, with neatly combed hair and properly trimmed nails.
- Students must wear shoes as per the approved design shared earlier. For any clarification, you may refer the school website.
- Sports shoes are permitted only during morning Physical Education coaching.
- Children must wear the school uniform even on their birthdays.
- Wearing the school I-Card every day is mandatory and considered an essential part of the uniform.
- Girls must wear skin colour cycling shorts under their skirt, if required.

LEAVE OF ABSENCE:

- In case of absence from school, a leave application addressed to the Class Teacher to be sent either through an email or on an A-4 size sheet or EduNext.
- Students are required to be regular in attending school.
- Medical leave will be granted upon submission of a Medical Certificate on the day Child joins the school.
- No short leaves are allowed. In case a child is unwell, kindly do not send him/her to school.
- Late Arrivals– After three late arrivals to the school, the child will be sent back home on the fourth late arrival and will not be given attendance.
- **Marks are allocated based on attendance in accordance with the assessment policy.**

PAYMENT OF FEE:

1. Payment can be made online, preferably through EduNext Parent App.
2. Payment can also be made through Cheque/NEFT/RTGS. The cheque should be drawn in favour of Salwan Public School. Cash payments will not be accepted.
3. Fees paid by cheque should be deposited at the School Accounts Office between 09:00 a.m. and 03:00 p.m. on all working days.
4. If the cheque is dishonoured, charges as applicable will be charged along with the late fee fine.
5. The fees should be paid quarterly. However, parents desirous of paying fees monthly may do so.
6. The schedule for payment of the fee is as follows:

Mode of Payment	Due Date
Quarterly	10th of the first month of the quarter (April, July, October, January)
Monthly	10th of each month

7. Other option of depositing fees can be through NEFT/RTGS. Details of School Bank Account are as follows:

Name of the Account holder	:	Salwan Public School
Account Number	:	91871010001120
Type of Account	:	Saving Account
Bank Name	:	Canara Bank
Branch	:	Mayur Vihar, Phase-III, Delhi-96
IFSC Code	:	CNRBO019187

If the payment is made through NEFT/RTGS, please send the screenshot of the successful transaction on WhatsApp number 8130035406, mentioning the student's name, class, section and admission number or email the screenshot with these details to accounts.spsmayurvihar@salwanschools.com with these details.

LATE FEE FINE POLICY

a) Payment of fees (on monthly/quarterly basis): By the 10th of the month (if 10th day happens to be a Sunday/holiday, then the next working day). Cheques deposited by 10th of the month, will be considered as fees paid in time, provided the cheque is not dishonoured.

b) Late Fee fine:

- Late fine of Rs. 250/- will be levied if the payment is made between 11th and 20th of the month.
- Late fine of Rs. 750/- will be levied if the payment is made between 21st and the last working day of the month.
- Thereafter, Under Rule 167 of DSER 1973, a show cause notice will be served to parents

as to why the name of his/her ward should not be struck off the rolls for non-payment of fees on time.

- Late Fee fine shall also be applicable to all students availing Transport facility but not paying Transport fees by 10th of the month/quarter.
- The cheque deposited but getting dishonoured shall constitute late payment of fee and shall be subject to Late Fee Fine as per the above policy, besides recovery of cheque dishonour charges levied by Bank.

The school needs minimum one-month prior information for the processing of Transfer Certificate (TC). Once the TC is issued, the child will be considered as a fresh applicant for re-admission in case of cancellation. All the dues till the date of issuance of TC must be cleared (including transport fee, if applicable).

GENERAL GUIDELINES:

- Every student must carry his/her Almanac to school every day.
- It is imperative for students to come to school in a clean and ironed school uniform and well-polished school shoes.
- Wear I-Card to school every day.
- Child should mandatorily carry Almanac during his/her visit to the School Infirmary.
- Kindly check EduNext app on regular basis to stay updated on classwork, homework and important messages.
- The school follows a system of fruit break and water break. Please ensure your child carries one fruit daily.
- On birthdays, only chocolates/sweets worth up to ₹30 per child may be sent for distribution.
- Children must not carry sharp objects, cash, or expensive items to school.
- Any change of address/telephone number/e-mail must be informed to the Class Teacher immediately, along with address proof, using the official communication channel.
- Mobile Phones/Electronic Gadgets: Carrying mobile phones or any other electronic gadgets to school is prohibited. If a student brings a mobile phone due to unavoidable circumstances, it must be deposited at the reception immediately upon arrival. Such devices must not be used anywhere on the school premises or in the school buses. Any mobile phone or electronic gadget found in a student's possession or being used, will be confiscated.

KINDLY NOTE:

- Changes in the given planner will be communicated separately, if any.
- All monthly planners are available on the EduNext ERP System and can also be accessed through the school website or directly via link given below :
<https://drive.google.com/drive/folders/1FNij44VyTwvGnvZBnexYXaYNv5fyhH4R>
- Following day in September 2026 will be observed as a holiday:

Day & Date	Holiday
Thursday, 04 September 2026	Janamashtami
Non-Examination Days	Preparatory off

IMPORTANT LINKS/CONTACT

School Website : <https://spsmayurvihar.edu.in/>
School's e-mail id : spsmayurvihar@salwanschools.com
Class Coordinator : coordinator.6to8@spsmayurvihar.com
Vice Principal's e-mail : vprincipal.spsmayurvihar@salwanschools.com
Principal's e-mail id : principal.spsmayurvihar@salwanschools.com
School's Number : 011-46612484/ 8130307680

Shalini Raheja
Class Coordinator

Bhawna Puri
Vice Principal

Capt Richa Sharma Katyal
Principal