



# Sunbeam® Suncity

(School & Hostel)

School Code : 71367  
Affiliation No. 2131669  
UDISE Code : 09670107206  
Phone No. 9721452900

This school is a private unaided Sikh Minority Education Institution  
AFFILIATED TO THE CENTRAL BOARD OF SECONDARY EDUCATION  
821, Ga, Bachhaon Road, Karsana, Varanasi - 221011  
([sct@sunbeamschools.com](mailto:sct@sunbeamschools.com) | [www.sunbeamschools.com](http://www.sunbeamschools.com))

Date: 21.05.2026

To,  
The Principal  
All CBSE affiliated schools

Dear Sir/ Madam,

Greetings from Sunbeam Suncity!

We are pleased to inform you that our school has been given an opportunity to host and organize **CBSE Cluster V Badminton Championship** for the year 2026-27.

The tournament will be conducted from 23<sup>rd</sup> to 26<sup>th</sup> June 2026. Manager's Meet will be held on 22<sup>nd</sup> June, 2026. The accommodation and meals will be provided in the Sunbeam Suncity campus from 22<sup>nd</sup> June, 2026.

**School Profile:** A Fifteen year old school, Sunbeam Suncity has already carried its name as an Institution of repute which not only imparts quality education but has proven itself as the tribune that chisels talent and promotes holistic development. Sunbeam Suncity (School & Hostel) has been ranked as No. 1 Day cum Boarding School of Uttar Pradesh and No. 1 in Varanasi, in the same category by Education World for the past 12 years.

The school is proud to own a sprawling 13,500 square metres stadium and sports facilities such as Football, Basketball, Volleyball, Cricket stadium, Swimming pool, Badminton court, Pickleball Archery, Table tennis court and skating rink, with other infrastructure facilities like students' resource centers, Infirmary for 24x7 medical attention to inmates, Amphitheatre, multipurpose halls for programs, Indoor Sports Complex, and canteens that serve the choicest delicacies.

The school has hosted mega events in its campus namely, CBSE National Athletics 2013, CBSE National Football in 2016 and CBSE Cluster Football (Boys) Championship 2022, hosting 2000+ athletes in the year 2013, 1500+ in the year 2016 and 650+ in the year 2022.

Holistic development of each child is the motto of the institution and continuous effort towards the same is made every day.

We are enclosing related information along with blank Proforma for your arrival & departure schedule and list of participants.

You are requested to send the Proforma by **12<sup>th</sup> June, 2026**, so that necessary arrangements may be done. **Mr. Akhilesh Dubey – [akdubey20@gmail.com](mailto:akdubey20@gmail.com)** **Mob. No. 9415942872**

Thanking you,

Yours sincerely,

Archana Singh  
Principal

[principal.suncity@sunbeamschools.com](mailto:principal.suncity@sunbeamschools.com)

Sunbeam Suncity (School & Hostel)

Varanasi

**Sunbeam Suncity (School & Hostel)**  
**Bachhaon Road, Karsana, Varanasi**  
CBSE Cluster V Badminton Championship 2026-27  
(23<sup>rd</sup> to 26<sup>th</sup> June, 2026)

**HOW TO APPROACH SCHOOL**

1. i) Our school's address 821 Ga, Bachhaon road, Karsana Varanasi – 221011.  
ii) Distance of the school From Varanasi Railway Station (Cantt) / Bus Station is 15 kms.  
iii) 12 kms. from Banaras (Maduadih) Railway Station.
2. The fixture of tournament & Manager's Meet will be held at 6:00 PM on 22<sup>nd</sup> June, 2026 at Sunbeam Suncity.

**CONTACT AUTHORITIES**

| <b>Sl.No.</b> | <b>Name &amp; Designation</b>                              | <b>Contact No.</b>       |
|---------------|--|--------------------------|
| 1             | <b>Mr. Akhilesh Dubey</b><br>Physical Education Teacher    | 9415942872<br>9721452641 |
| 2             | <b>Ms. Anku Singh</b><br>Physical Education Teacher        | 9838081352<br>9026276011 |
| 3             | <b>Mr. Chandra Bhushan Tiwari</b><br>Hostel Superintendent | 9721452125               |
| 4             | <b>Mr. Girijesh Tripathi</b><br>Vice Principal (PC)        | 9721452613               |

# **Sunbeam Suncity (School & Hostel)**

**Bachhaon Road, Karsana, Varanasi**

CBSE Cluster V Badminton Championship 2026-27

(23<sup>rd</sup> to 26<sup>th</sup> June, 2026)

## **Rules of Sports and Games**

### **Badminton (Boys' & Girls')**

1. CBSE Inter-School Badminton Tournament will be conducted according to the latest and revised rules of Badminton Association of Indian (BAI) with modifications wherever applicable.
2. Every school can send one team comprising of minimum two players and maximum five players, in Under 14, Under 17 & Under 19 yrs category separately in Boys' & Girls' section.
3. All the participants must carry their valid age proof certificate and school/CBSE Board Identity-card.
4. All the matches must be played on indoor courts with proper lighting arrangements.
5. At Cluster level, there will be Team Championship only. In Team Championship, the order of play shall be: Singles – Doubles – Singles.
6. All the matches that are played on “knock-out basis” – shall be of best of one game of 30 points with change of side 15 points. The player that reaches first at 30 points win the match.

OR

This may be decided by the Organizing Committee with consent of CBSE Observer and Technical Delegate. In this case, the semi-finals and finals shall be conducted on the basis of best of three (15-15-15) or (21-21-21).

7. No change shall be permitted in the composition of team from Cluster Level to National Level.
8. The schools Organizing Cluster level meet shall take a Group Photo of the winner athletes/teams that have qualified to participate in CBSE national meet. The photo shall be signed by the organizing school Principal & forwarded to the CBSE national organizing school along with the complete result.
9. **National Championship** will be conducted on League cum knock-out basis for which all the teams will be divided into different pools.
10. **At National level:** All the teams reporting may be divided into different pools in such a way that by and large no pool is of less than four teams. From each pool, the two teams emerging on top will qualify to play the knock-out stage matches.

### **INDIVIDUAL CHAMPIONSHIP (BOYS' & GIRLS') ONLY AT NATIONAL LEVEL**

1. In addition to the Team Championship, separate singles & doubles Championship shall also be played at CBSE National level on knock-out basis.
2. Each team reaching in the CBSE Nationals shall nominate one player who shall play singles, and two players for doubles other than the player already nominated for singles title in each Age Category separately for boys & girls.
3. Individual singles event and Individual doubles event will be played strictly on knock out basis.
4. A team/players shall be prepared to play more than two matches on a day. However, the organizing school will try its best to give a gap of approx. two hours between two matches, as far as possible.
5. In each age group, as per BAI ranking list, the top ten ranking players shall be eligible to play directly at National level in “Individual Championship”. However, if any player, ranking in top ten, has played at respective Cluster level Individual Championship, and has lost, shall no more be eligible to participate in Individual championship at National level.
6. There will be no mixed double championship at national level.

## **Sunbeam Suncity (School & Hostel)**

**Bachhaon Road, Karsana, Varanasi**

CBSE Cluster V Badminton Championship 2026-27

(23<sup>rd</sup> to 26<sup>th</sup> June, 2026)

### **Important Instructions:**

1. Only online entries will be accepted. On spot entry will not be accepted.
2. A meeting of the team manager & Coaches with the organizing committee will be held on 22<sup>nd</sup> June, 2026 at 6:00 P.M.
3. The team member must be instructed to observe discipline, code of conduct and to use the school property with utmost care. In case of any damage deduction will be made from security deposit and also extra charges may be implemented.
4. Participating teams staying in campus are requested to mail confirmation to **akdubey20@gmail.com** on or before 12<sup>th</sup> June, 2026.
5. **The teams have to carry their own shuttles for the matches. The shuttles have to be only Yonex AS2 / TR (Trainer) / Victor Champion No 5.**
6. **For convenience, we will have external sports vendors providing shuttles & sports kits on payment basis and assistance for repair of rackets.**
7. Participating schools are requested to bring attested and duly signed CBSE entry Proforma of the participants and coach/manager.
8. It is expected from the participating school to keep the premises clean.
9. **Schools are requested to bring two school flags of their institution, and students must be dressed in the proper sports attire of their school.**
10. Please check and follow the participation criteria as per the CBSE Rules of Sports and Games 2026-27.
11. You are requested to mail the confirmation slip and all detailed Entry Proforma attached with this letter to **Mr. Akhilesh Dubey – [akdubey20@gmail.com](mailto:akdubey20@gmail.com)**  
**Mob. No. 9415942872**

## **Sunbeam Suncity (School & Hostel)**

**Bachhaon Road, Karsana, Varanasi**

CBSE Cluster V Badminton Championship 2026-27

(23<sup>rd</sup> to 26<sup>th</sup> June, 2026)

Following Documents are to be deposited compulsorily along with the Entry Form:

- The following Annexure should be produced at the time of registration duly attested by the Principal of the school:
  - ❖ Letter of Confirmation of Participation (Annexure A)
  - ❖ Details of school team participation (Annexure B)
  - ❖ School Identity Card of Students' and the Escort Teachers'
  - ❖ Attested Identity Card (UID) as specified by the CBSE and cluster organizing school.
  - ❖ Team photograph on school letter head, duly signed and stamped by the principal. (Annexure C)
  - ❖ CBSE online registration.
  - ❖ Details of coach / manager accompanying the team. (Annexure D)
  - ❖ Accommodation & transport response form. (Annexure E)
  - ❖ Student Details. (Annexure F)
- **IMPORTANT:** Original documents should be produced at the time of verification.

### **Note:**

**Only online registered participants with proper UID number & online entry proforma (as submitted on CBSE Website) will be accepted.**

# **Sunbeam Suncity (School & Hostel)**

**Bachhaon Road, Karsana, Varanasi**

CBSE Cluster V Badminton Championship 2026-27

(23<sup>rd</sup> to 26<sup>th</sup> June, 2026)

## **INSTRUCTIONS FOR TEAM:**

- Kindly do not tamper the materials as they are expensive and sensitive like Smart Boards / CCTV Camera / Window Glass / Fans / Lights / Projectors / Air Conditioners / T.V. Screens.
- Playing inside the room is strictly prohibited.
- School team is required to maintain discipline inside the premises.
- Team Coach/Manager will be held responsible for any damage/breakage of any item inside the school premises. In case of any damage, the participant's team will have to bear the cost.
- No entry in the premises will be allowed after 8.00 pm.
- Team should report to the court, half an hour prior to the commencement of the match. Our school is a No Tobacco / No Smoking / No drugs / No liquor zone, if any prohibited material is found, it will have legal consequences.

## **BOARDING AND LODGING**

- Teams will be accommodated in the school premises. Participants should bring their own locking system and other essentials items of daily uses.
- The team Coaches/Manager are supposed to stay with their teams.
- **The host school shall make arrangements of accommodation (including bedding) and all meals for participating teams/ individuals. Each participating schools shall pay Rs. 500/- per day per participants for all meals & accommodation (including bedding) to the organizing school.**
- **If the teams/ individuals are not staying in the venue, but taking meal(s) from the host school, then the participating school shall pay Rs.300/- per participant per day for meals, irrespective of the number of meals taken in a day.**
- To ensure safety / security and identity entry of only authorized players in the venue, the host school will issue ID cards to each participant and coach / manager.
- **The participating schools shall pay Rs. 100 per participant and coach / manager for the ID cards.**
- Meals will be arranged by the host school and the coupons for meals can be collected at the Registration Counter.
- **Refund will be done only if information is provided a day before departure and coupons for the day are unused.**
- Each team will deposit security of Rs. 2000/- cash. (Refundable) In case of a damage to host school property the money will be deducted from the security deposited.
- The teams shall be responsible for their belongings and are advised not to carry costly items with them.
- The team officials are requested to complete all the formalities and clear all the payments before their departure.

**Sunbeam Suncity (School & Hostel)**  
**Bachhaon Road, Karsana, Varanasi**  
CBSE Cluster V Badminton Championship 2026-27  
(23<sup>rd</sup> to 26<sup>th</sup> June, 2026)

### **DISQUALIFICATION**

A player / team may be disqualified / Scratched for the following reasons.

1. If the ineligibility of any member of the team is detected.
2. Inclusion of non-bonafide student in the team.
3. Misbehavior on ground, use of abusive language by participants or accompanying officials.
4. Indiscipline at the place of stay by participants or by accompanying official.
5. Damaging the school property.
6. Indiscipline during opening and closing ceremonies by participants or accompanying officials.

### **PROTEST**

Protest of any nature with respect to the tournament shall be in writing and must reach the Organizing Secretary and CBSE Observer within 30 minutes of the declaration of the result, duly accompanied by a fee of Rs 2000/- (Rupees Two Thousand)

Such a protest will be considered by Jury of appeal, consisting of the following.

1. Principal organising School / Organising Secretary
2. CBSE Observer
3. Chief Technical Head

The parties under the dispute may be heard before deciding the issue. In case the protest is upheld, the protest fee shall be refunded to the protesting school otherwise the fee shall be forfeited.

**The decision taken by the Jury of Appeal will be final and binding.**

The decision together with full facts of the protest may immediately be reported to the Deputy Director (Sports) CBSE.

# **Sunbeam Suncity (School & Hostel)**

**Bachhaon Road, Karsana, Varanasi**

CBSE Cluster V Badminton Championship 2026-27

(23<sup>rd</sup> to 26<sup>th</sup> June, 2026)

## **SCHOOL INFORMATION AT A GLANCE**

|   |   |
|---|---|
| Name of the School  | Sunbeam Suncity (School & Hostel)   |
| Name of the Principal   | Mrs. Archana Singh  |
| Organizing Secretary  | Mrs. Archana Singh, Principal (9721452601)  |
| Transport In-charge   | Mr. Dheeraj Singh (9721452153)  |
| Lodging & Boarding  | Mr. Chandra Bhushan Tiwari (9721452125)   |
| Name of Event Co-ordinator  | Mr. Sandeep Mukherjee (9721452102)<br>Mr. Ashish Rai (9721452603)   |
| School Website  | <a href="http://www.sunbeamschools.com/school/suncity/">www.sunbeamschools.com/school/suncity/</a>  |
| School E-mail   | <a href="mailto:principal.suncity@sunbeamschools.com">principal.suncity@sunbeamschools.com</a>  |
| <b>Physical Education Teacher<br/>Contact no. &amp; Email ID<br/>(for technical Support &amp; Documentations)</b> | <b>1. Mr. Akhilesh Dubey,<br/>akdubey20@gmail.com<br/>(9415942872, 9721452641)</b><br><b>2. Ms. Anku Singh<br/>(9838081352, 9026276011)</b> |
| Date of Tournament  | 23 <sup>rd</sup> to 26 <sup>th</sup> June, 2026   |
| Inauguration Date   | 23 <sup>rd</sup> June, 2026   |
| Valedictory Date  | 26 <sup>th</sup> June, 2026   |
| Last date of entry  | 12 <sup>th</sup> June, 2026   |
| Reporting Date  | 22 <sup>nd</sup> June, 2026 (2:00 p.m. onwards)   |
| Manager's Meeting   | 22 <sup>nd</sup> June, 2026 from 6:00 p.m.  |
| Security Money  | 2000/- (Refundable)   |
| Food arrangement  | Sunbeam Suncity Campus  |
| Accommodation   | Sunbeam Suncity Campus  |
| Google Form Link  | <a href="https://forms.gle/k6kHnuZm85nWJkAS6">https://forms.gle/k6kHnuZm85nWJkAS6</a>   |

Date:.....

**Annexure A**

***This format should be sent on school letter head***

To,  
The Principal  
Sunbeam Suncity (School & Hostel)  
Varanasi

**Subject:** Consent of participation in CBSE Cluster V Badminton Championship 2026.

Dear Sir,

This is to confirm that our school would be participating in the CBSE Cluster V Badminton Championship 2026, being organized from **23.06.2026 to 26.06.2026** by your school. We shall be forwarding you the entry proforma at its earliest.

For further assistance please contact –

1. Name of the Coach : .....
- Contact No.: .....
2. Name of the Manager : .....
- Contact No.: .....

All the best for the success of the event.

Thanking you

Principal

Date:.....

**Annexure B**

**CBSE Cluster V Badminton Championship 2026-27  
(23<sup>rd</sup> to 26<sup>th</sup> June, 2026)**

***This format should be sent on school letter head***

1. **Name of School:** \_\_\_\_\_
2. **Address of School:** \_\_\_\_\_  
\_\_\_\_\_
3. **Phone No.:** \_\_\_\_\_
4. **Name of Principal and Phone Number (Whatsapp):** \_\_\_\_\_
5. **Name of Escort/Teacher:** (1) \_\_\_\_\_ **Phone No. (Whatsapp):** \_\_\_\_\_  
(2) \_\_\_\_\_ **Phone No. (Whatsapp):** \_\_\_\_\_  
(3) \_\_\_\_\_ **Phone No. (Whatsapp):** \_\_\_\_\_
6. **Total number of Participants (according to the list attached):** \_\_\_\_\_

**UNDER 14/17/19/BOYS/GIRLS**

| Sr. No. | CBSE SPORTS<br>Reg. No. | Name of the Student | Class | Adm. No. | Date of<br>Birth | CBSE<br>Registration No.<br>only for<br>IX, X, XI, XII<br>/UID | Photograph<br>attested by the<br>Principal |
|---------|-------------------------|---------------------|-------|----------|------------------|--|--|
| 1       |                         |                     |       |          |                  |  |  |
| 2       |                         |                     |       |          |                  |  |  |
| 3       |                         |                     |       |          |                  |  |  |
| 4       |                         |                     |       |          |                  |  |  |
| 5       |                         |                     |       |          |                  |  |  |

Principal

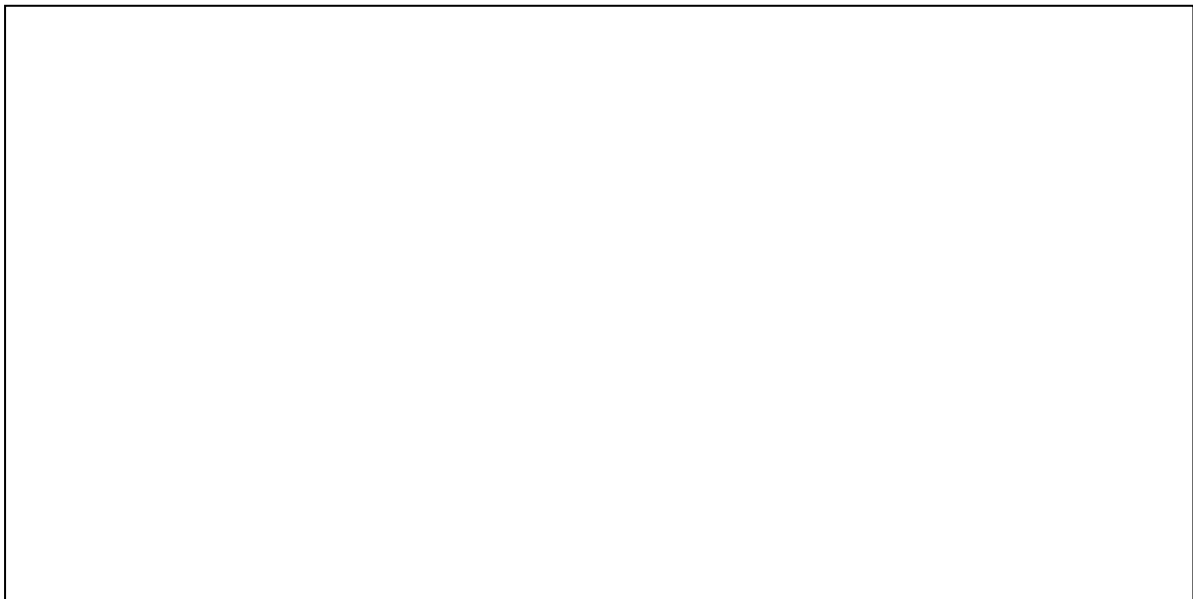
Date:.....

**Annexure C**

***This format should be sent on school letter head***

1. Name of the School : .....
2. Name of the Principal : .....
3. School Address : .....  
.....
4. Contact Numbers : .....
5. E-mail ID : .....
6. Website : .....

**GROUP PHOTOGRAPH OF THE TEAM WITH THE PRINCIPAL**



Principal

Date:.....

**Annexure D**

*This format should be sent on school letter head*

7. Name of School: \_\_\_\_\_

8. Address of School: \_\_\_\_\_

---

**DETAILS OF COACH / MANAGER ACCOMPANYING THE TEAM**

| Sr. No. | Name of the Coach/ Manager | Contact No. | Photograph |
|---------|----------------------------|-------------|------------|
| 1.      |                            |             |            |
| 2.      |                            |             |            |
| 3.      |                            |             |            |

Principal

Date:.....

**Annexure E**

***This format should be sent on school letter head***

1. Name of the School : .....
2. Name of the Principal : .....
3. School Address : .....  
.....
4. Contact Numbers : .....
5. E-mail ID : .....
6. Website : .....

**ACCOMMODATION & TRANSPORT RESPONSE FORM**  
**SCHOOL DETAILS**

|   |  |
|---|--|
| Name & Address of the School                              |  |
| Name of the Principal                                     |  |
| Email ID  |  |
| Contact Number  |  |
| School Participation Confirmation: Yes/ No                |  |
| Accommodation required by the participating team: Yes/No: |  |

**PARTICIPANTS DETAILS**

|                        | U/14/BOYS | U/17/BOYS | U/19/BOYS | U/14/GIRLS | U/97GIRLS | U/19/GIRLS | Total |
|------------------------|-----------|-----------|-----------|------------|-----------|------------|-------|
| No. of Participants    |           |           |           |            |           |            |       |
| No. of Manager & Coach | MALE -    |           |           | FEMALE -   |           |            |       |

**ARRIVAL AND DEPARTURE DETAILS**

| Particulars  | Arrival | Departure |
|--------------|---------|-----------|
| Date         |         |           |
| Time         |         |           |
| Station Name |         |           |
| Train / Bus  |         |           |

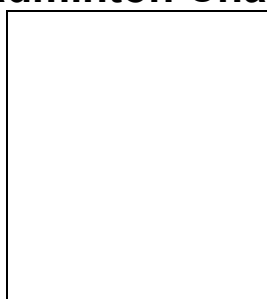
Principal

Date:.....

**Annexure F**

*This format should be sent on school letter head*

**CBSE Cluster V Badminton Championship-2026-27**



| <b>Age Group Under .....</b> |  | <b>UDISE Code: .....</b> |
|------------------------------|--|--------------------------|
| 1                            | Name of Institution                        |                          |
| 2                            | Name of Participant (in block letters)     |                          |
| 3                            | Class                                      |                          |
| 4                            | CBSE Sports Registration No.               |                          |
| 5                            | Student's PEN (Permanent Education Number) |                          |
| 6                            | Student's Aadhar No.                       |                          |
| 7                            | Father's Name (in block letters)           |                          |
| 8                            | Mother's Name (in block letter's)          |                          |
| 9                            | Date of Birth (in figures)                 |                          |
| 10                           | Date of Birth (in word)                    |                          |
| 11                           | Home Address & Mobile no.                  |                          |
| 12                           | Admission No. & Year                       |                          |

Principal