

ST. THOMAS SCHOOL SAHIBABAD
CYCLE – III (2025-26)
COMPUTER ORAL QUESTIONNAIRE
UKG

Q1. What is a keyboard?

Ans. A keyboard is a part of the computer used for typing.

Q2. What do we use the keyboard for?

Ans. We use it to type letters, numbers and symbols.

Q3. What are the small buttons on the keyboard called?

Ans. They are called keys.

Q4. What are alphabet keys used for?

Ans. Alphabet keys are used to type letters (A to Z).

Q5. What are number keys used for?

Ans. Number keys are used to type numbers (0 to 9).

Q6. What does the Spacebar key do?

Ans. The Spacebar key gives space between words.

Q7. What does the Enter key do?

Ans. The Enter key moves the cursor to a new line.

Q8. What does the Backspace key do?

Ans. The Backspace key erases letters on the left side.

Q9: What does the Delete key do?

Ans. The Delete key erases letters on the right side.

Q 10. What does the Shift key do?

Ans. The Shift key helps to type capital letters or special symbols.

Note - For the practical assessment

Practice the following at home : -

- How to open a word file.
- Typing your full name.
- Typing numbers 1 to 10.