



VANASTHALI PUBLIC SCHOOL

Circular

Grade NUR- VIII

Circular:VPS/ ADM/14

Date:27/08/26

Subject: Notice to Parents, Essential Guidelines & School Protocols

Dear Parents,

To ensure a smooth, safe, and disciplined environment for our students, we kindly request all parents and guardians to strictly adhere to the following school protocols:

Code of Conduct and Dress Code for Parents

All parents visiting the school premises must dress appropriately. Male parents are strictly required to wear proper trousers/pants. Shorts and bathroom slippers are not permitted inside the school campus.

Mandatory Reporting for Student Absence

If your child is absent, you must immediately inform the school reception.

Absence notifications must be submitted via a written leave application or by sending a message to the official school WhatsApp number.

Absence During Exams, Assessments, and Practicals

If a student must miss school due to any reason during oral exams, written assessments, or viva/practicals, parents must mandatorily inform the school in advance via the official WhatsApp number, email, or a written application.

Important Note: If prior information is not provided, the student will be marked absent and no re-test or re-assessment will be conducted under any circumstances.

Uniform Code for Parent-Teacher Meetings (PTMs)

Students attending PTMs must strictly wear their complete school uniform. Parents are requested to ensure their child is properly groomed and in full uniform before coming to the school for meetings.

Parent Identification & Early Pick-Up Protocol

Parents must present their official Parent ID Card at the reception when picking up their child during school hours or at the time of dismissal.

We thank you for your continued cooperation and support in maintaining the school's standards and ensuring the safety and discipline of our students.